

Taking a Lead in Teaching and Research

10 Tips from TRAC

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TRAC

Advisory Committee



Teaching

- We teach students who want to be nurses



Research is about finding out the answer to a question.



Tip 1 - Listen to people



Tip 2 - Don't be embarrassed

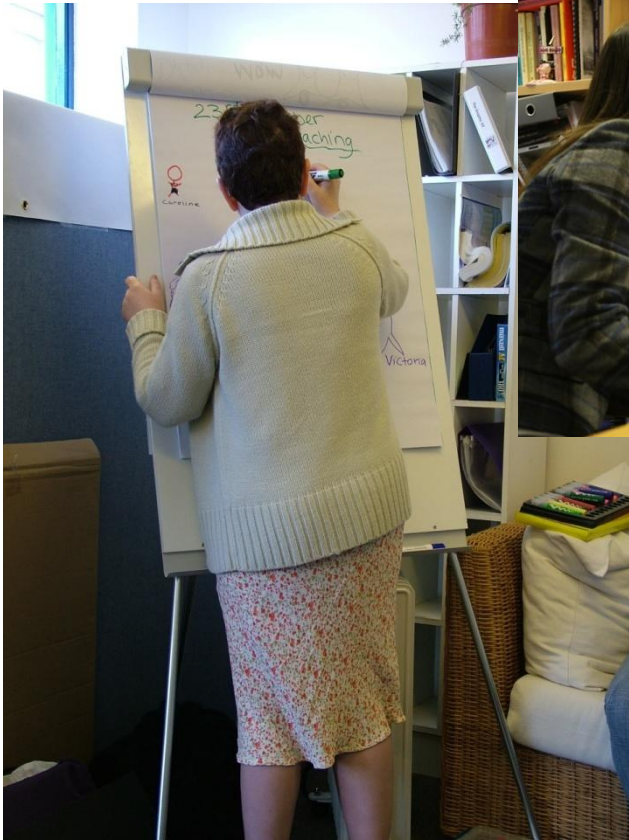


Tip 3 - One thing at a time



<http://www.youtube.com/watch?v=sm0ipASTUhl>

Tip 4 – Everybody can do something



Tip 5 – get the right people



Tip 6 – Plan and review



RESEARCH

The 'hotel inspectors' – send in the experts when you want a good venue

A research advisory group had a budget of €30,000 for a residential workshop – so they formed a group of hotel inspectors to find the best venue. This is their experience.

Choosing the venue for a residential research event and getting a research proposal to the making a wish list for a luxury suite – you can be reasonably well-served, and almost all the best in the world are against you when it comes to getting the venue for your Research Advisory Group (RAG), with 50-year-old people with learning difficulties, would be clearly involved in planning the residential workshop, the major source of data collection for our study. How was the history? How were we going to meet the objectives?

Focused

The RAG had a mixture of working in a large group for greater activities than looking into three smaller groups which tends to share some of our advice. We had a budget of €30,000 for the research workshop. At the second RAG, one of the group focused on what needed to be considered when choosing a hotel for the first and another concentrated on other activities more needed in the hotel for future time. The generated an overview of including things that the workshop involved they had been thought about.

- Have a way to find your own research.
- Have a plan for the first part of the hotel, to make your own something of an overview.
- Have a large garden to go for to work on a budget.

Hotels hotels were found through a conference engineering company and a web search conducted by one of the RAG members with learning difficulties. The hotel proved most successful in finding suitable hotels as we could afford. The chair of the RAG, who has learning difficulties, spent a morning with the research assistant looking through the hotel website against the checklist and came up with a list of four.

As the next RAG we asked for volunteers to go and visit these hotels. They just went to go through the checklist given the hotel, a week for each site and bring the forms back. All the members of the RAG would visit the hotel because about which hotel we would use.

Big hotels have people whose job is just to organise conferences. We thought that these conference organisers would want us to find that hotel was the best. They would have had the volunteers, who of hotel learning difficulties, were expected people when it comes to checking which hotel would get on €30,000.

We decided that for addresses during the visit job was to find the best. We needed to make sure that we had got everything on our checklist. We looked at the list and decided that it was worth the long to see whether from the list which we had already discovered from the learning difficulties. The two main issues they had said it was that a parking space. Other things, like activities, were not part of the hotel's job. We had also decided on a checklist (attached to it), to be used by the hotel inspectors.

The checklist had five groups:

- Bedrooms
- Conference facilities
- Food and drink
- Free time
- Activities

Things like car hire, taxis and staff services were included.

Marking the hotels

Hotel Name	Address	Rating
Hotel 1	123 Main St, Cardiff	4.5/5
Hotel 2	456 Park Ave, Swansea	3.8/5
Hotel 3	789 Hill Top, Newport	4.2/5
Hotel 4	1010 Seafront, Gwent	3.5/5

Tip 7 – think big



Tip 8 – believe you can do it



Tip 10 – have fun!



TRAC is making good changes happen



Any questions?



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